

KEW TERRACE ASSOCIATION

—*established 1856*

Constitution of Kew Terrace Association

NAME

The Name of the Association shall be Kew Terrace Association.

OBJECTS

The Objects of the Association shall be to promote, carry out and encourage the preservation, maintenance, development and improvement of the Terrace, its gardens, road works and footpaths including the commonly owned areas. To achieve these Objectives, the Association shall be empowered to employ staff and shall have power to deal and negotiate with any public or other bodies in connection with all the foregoing matters.

MEMBERSHIP

Membership of the Association is of two categories, with the aim of covering all owners and residents of Kew Terrace and Kew Lane.

Full membership is given to all house-owners who have a legal requirement to pay dues for the management of the property they own. This includes the communal end gardens. For the purposes of subscriptions and voting, it will be considered that the Terrace consists of 20 houses and the Mews Cottage at Number 18 Kew Lane; each house will be divisible into 4 units, consisting of 1 storey. For voting purposes, Full members can delegate this to another Full member or to an Associate Member after notifying this delegation to the Chairman or another office bearer.

Associate membership is open to all other residents of Kew Terrace and the to the mews cottage at 15 Kew Lane. Such members are entitled to be informed of and attend all Terrace meetings or events. They can also stand for election to the Management Board.

SUBSCRIPTION

The Full Membership dues for the ensuing year shall be fixed at each Annual General Meeting. The dues shall be derived as follows: the sum for each house shall be fixed and, accordingly, the sum for each unit; and each owner shall pay the subscription based on the number of units owned.

MEETINGS

An Annual General Meeting shall be held in, or about, October of each year, to receive the Board's Report and Audited Accounts, and to elect Officers and Members of the Board. Special General Meetings of the Association should be held at the request of 5 or more Members. An attendance of 25% of the property owners shall constitute a quorum for the meeting of the Association. The Board shall decide when General Meetings of the Association shall be held and shall give at least 14 days' notice of such meetings, to all Full Members, and any Associate Members whose details have been supplied to the Board, in writing, by e-mail or by mail.

VOTING

At any meeting, any resolution shall be initially put to a show of hands but it shall be open to any Member present to demand a poll and, on such a poll being taken, each Full Membership shall have 1 vote for each unit. Any Member may vote on any issue 'by proxy'.

BOARD

Nominations for the election of Members of the Board shall be made at or before the Annual General Meeting. The consent of the proposed nominees must first have been obtained. The Board of the Association shall consist of a Chairman/woman, Honorary Secretary, and Honorary Treasurer with up to 5 other Members; all of whom shall relinquish their office every year. No member of the Board, with the exception of the position of either the Secretary or the Treasurer, will be eligible for re-election on the completion of 4 years, until the lapse of a subsequent year.

A quorum for the Board shall consist of 3 Members.

APPEALS

The Board shall have the power to make appeals, solicit donations and canvass monies for carrying out the Objects of the Association.

EXPENSES AND ADMINISTRATION

The Board shall, out of the monies received by the Association, pay all proper expenses of administration and management of the Association, and shall use the residue of such monies as it thinks fit for, or towards, the Objects of the Association.

INVESTMENT

All monies at any time belong to the Association and not required for immediate application for its Objects, shall be invested by the Board upon such investments or securities as it may think fit.

AMENDMENTS

The Constitution may be amended by two-thirds of the Members in attendance at an Annual General Meeting or Special General Meeting, provided that 14 day's notice of the proposed amendment has been sent to all Members, and provided that nothing herein contained shall authorise any amendment permitting the expenditure of the funds of the Association on any Object which is not charitable.

WINDING UP

In the event of the winding up of the Association, the available funds of the Association shall be transferred to such one or more charitable bodies having Objects similar to those heretofore declared as may be chosen by a General Meeting of the Members.

Addendum

Kew on Great Western Road Garden Fund

1. The object of this fund is a charitable one of contributing to the maintenance and improvement of the garden area that lies between Kew Terrace and Great Western Road, for the better enjoyment of the public using the adjacent footpaths and roads.
2. The fund will be administered by the Board of the Kew Terrace Association, who may consult out-with the members of the Association as required.
3. The accounts will be audited yearly in parallel with those of the Kew Terrace Association.
4. The Board is not permitted to borrow or use pledges to finance expenditure from this fund.